



Northern Colorado Mustang Car Club

By-Laws

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FINAL

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1. NAME

- a) The name of this organization shall be known as the "Northern Colorado Mustang Car Club" or "NCMCC" to anyone who has a need to address its membership.

2. CHARTER

- a) The NCMCC organization exists for the purpose of:
 - 1] Providing mutual assistance and fellowship to all Ford Mustang enthusiasts
 - 2] Promoting automotive safety
 - 3] Promoting a positive image for its members within NCMCC communities
 - 4] Promoting community service and charity functions

3. TYPE OF ASSOCIATION

- a) Jim Petersen and Blake Petersen, within the State of Colorado, formed the NCMCC on June 8th, 2002.
- b) The official address of the NCMCC is located wherever the current Treasurer resides.

4. RECORDS RETENTION

- a) The NCMCC Secretary will maintain the Association's Meeting records.
- b) The Association's checking account records will be set up and maintained by the NCMCC Treasurer.
- c) The NCMCC Membership Director will keep the Association's Membership record information.
- d) Membership records are NOT for public use, unless authorized by individual members.
- e) The membership application and membership cards will be the responsibility of the Membership Director.

5. INDIVIDUAL RESPONSIBILITY

- a) All members are required to sign a "release of liability" to the membership of the NCMCC and its Board. The release is to be on the Membership Application and is to be printed on the reverse side of the membership card as a reminder.
- b) Participants will also be asked to sign another liability release form at any Official NCMCC Event, if deemed appropriate by the Board.

6. BOARD POSITIONS

- a) The purpose of the Board is to support and promote the NCMCC, and its total membership.
- b) The Board is the decision-making committee of the Organization.

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- c) The Board may consist of any of the following voting positions:
 - Director
 - Assistant Director
 - Membership
 - Treasurer
 - Secretary
 - Event Coordinator
 - Two Assistant Event Coordinators
 - Webmaster
- d) All members of the Board are elected by the membership, no later than the December meeting each year. Election is conducted by the Assistant Director.
- e) Terms of all Board members are for one year (Jan. - Dec.)
- f) Board members may serve multiple, consecutive terms.
- g) Any regular club member may hold a Board position, providing they are, and have been, a member in good standing for at least twelve months, or are approved by the board.
- h) The Board, with good cause and a majority vote, may remove any Board member from office.
- i) Resignation of any Board member should be submitted in writing to the Director and Secretary.
- j) Board meetings are conducted, as needed. Voting quorum is established if over 50% of Board members are present.

7. CLUB MEETINGS

- a) The date, time, and location of all regular club meetings will be publicized in advance on the website www.ncmcc.org
- b) The date, time, and location of any special club meetings will also be publicized in advance on the website and sent to the news@ncmcc.org e-mail list.
- c) Members are encouraged to bring guests to club meetings and events. They should be identified as such to the Membership Director for attendance statistics.

8. MEMBERSHIP VOTING

- a) Items of organization business identified by the NCMCC Director or the Board that require a vote of the membership will attempt to be announced to the news@ncmcc.org e-mail list prior to meetings.
- b) Voting may be performed at Monthly Meetings if at least 50% of the current Board members are in attendance.
- c) Voting members must be Mustang owners.

9. TYPES OF MEMBERSHIP

- a) Club membership and fees are based on the calendar year of Jan. – Dec.

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- b) Members joining in the months of:
 - Jan. – June: pay 100% dues – Membership is good thru Dec. of that year.
 - Jul. – Sept.: pay 50% dues – Membership is good thru Dec. of that year.
 - Oct. – Dec.: pay 100% dues – Membership is good thru Dec. of the following year.
- c) Membership in the NCMCC is open to all Mustang enthusiasts (Mustang ownership is not mandatory if sustained by the general membership).
- d) Voting members must be Mustang owners.
- e) The Board, with good cause and a two-thirds majority vote of the Board, may remove any member from the club.

The following classifications of membership are offered:

INDIVIDUAL Member [I] – Receives Membership Benefits (see attached), one Membership Card and one Vote (must be a Mustang owner to vote). Eligible to hold Board position, providing they are, and have been, a member in good standing for at least twelve months.

Annual Dues: \$20.00 USD

COUPLE Members [C] – Member and Spouse. Receive Membership Benefits (see attached), two Membership Cards and two Votes (one of the individuals must be a Mustang owner for both to vote). Eligible to hold Board position(s), providing they are, and have been, a member(s) in good standing for at least twelve months.

Annual Dues: \$30.00 USD

FAMILY Members [F] – Member, Spouse and Children 16-19 years old. Receive Membership Benefits (see attached), Membership Cards for each and Votes for each (one of the Family members must be a Mustang owner for all Family members to vote). Eligible to hold Board position(s), providing they are, and have been, a member(s) in good standing for at least twelve months.

Annual Dues: \$30.00 USD

PONY Member [P] – Children of a Member under the age of 16. Receives special **PONY** Membership Card. Not eligible for regular Membership Benefits, voting rights or ability to hold Board position. Must abide by section 5 (Individual Responsibility). May attend club events, only if accompanied by a Member parent or guardian.

Annual Dues: None

LIFE Member [L] – Any member wishing to support the NCMCC well above the normal membership level. Full benefits plus: Special designed shirt indicating membership status, 20% discount on all NCMCC products, recognition at official NCMCC events and special recognition on the NCMCC Web-site. (*INDIVIDUAL or COUPLE Members ONLY*)

Fee: \$250.00USD one time

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MERCHANT or **DEALER Member** [M] or [D] – Any Local or National sport automobile related merchant or dealer wishing to support the NCMCC. Full benefits plus: Membership certificate (suitable for framing) and special recognition on the official NCMCC Web-site with ad, and one membership vote.

Annual Fee: Negotiable, per dealer

10. USE OF FUNDS

- a) There are no salaried officers in the NCMCC, all Board members are volunteers.
- b) All funds are used to provide club or member benefits and/or for charities.
- c) No refunds of membership fees will be provided.
- d) Normal operating expenses will be paid from the treasury upon presentation of adequate receipts to the Treasurer.
- e) Any non-budgeted expenses over \$100 need Board approval. Expenses over \$500 require a majority present membership vote at a regular meeting.
- f) Money advances for NCMCC budgeted expenses are at the discretion of the Treasurer.
- g) All profits from the sale of merchandise will go into the NCMCC treasury.
- h) All profits from NCMCC events will be transferred to the NCMCC treasury.
- i) All equipment purchased with NCMCC funds becomes the property of the NCMCC and will be stored at a location as deemed appropriate by the Board.

11. FINANCIAL STATEMENT

- a) An annual financial statement will be made available to the NCMCC membership by the Treasurer.
- b) Proprietary information will not be included.

12. CLUB LOGO

- a) The Organization's official logo and the Club name are properties of the NCMCC.
- b) They are for official use only, and may not be used for any other purpose unless approved by the Board.

The official logo is as follows:



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13. MEMBERSHIP LIST

- a) The membership list of NCMCC WILL NOT be used for solicitation or any other purpose.
- b) The personal information listed on the membership application WILL NOT be distributed or used for solicitation, unless authorized by individual members.
- c) A list of the Board member names may be distributed to dealerships or businesses related to automobile accessory sales and service for the purposes of soliciting NCMCC member discounts.
- d) The only information of the Board authorized to be released will be Name, Phone Number and e-mail address as approved by each individual member.

14. REPRESENTATION

- a) No one is authorized to represent himself or herself as an agent of the NCMCC unless approved by the Board.
- b) Communications expressing dissent or dissatisfaction with other organizations or associations are not to be written with NCMCC identification.
- c) Any areas in question should be discussed with the Board prior to taking action.
- d) Any violation of these Representation requirements may result in revocation of membership in the NCMCC.

15. BY-LAWS CHANGES

- a) These By-Laws should be reviewed annually.
- b) They should be updated as necessary by the Board.
- c) The Board will request ratification by the general membership after the appropriate changes have been entered.
- d) They will be made available upon request from the Membership Director and will be posted on the NCMCC web site at www.ncmcc.org.

16. DISSOLUTION

- a) In the event of dissolution of the NCMCC, all assets, after outstanding bills are paid, shall be transferred to a qualifying charity of the Board's selection.
- b) This By-Law Section, Number 16, is irrevocable.